

**Hooksett Sewer Commission
Meeting Minutes
March 16, 2021**

INITIAL	COMMENTS
B	
FRK	

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Superintendent Ken Conaty, Plant Consultant Bruce Kudrick and Guy Beloin. Commissioner Frank Kotowski was excused from this meeting.

Approve and Sign Manifest

Approve Minutes from February 16, 2021: Commissioner Richard Bairam made motion to approve the minutes from February 16, 2021. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy Beloin came in to give the Sewer Commission a brief overview of the Hooksett Sewer Commission accounts.

Scheduled Appointments: 12:15pm- Dave Mercier from Underwood Engineers.

12:45pm- Ron Corriveau and David Campbell.

Underwood: David gave an update to the commission on where Underwood is at with obtaining easements for the 3A sewer expansion. Other easement potential was discussed that would help with a direct drill being done. It is a work in progress. David also gave a brief update on the Martin Ferry's pump station.

Ron Corriveau and David Campbell: Came in to discuss and review the capacity and units already paid for their project. They discussed writing up a potential agreement in regards to what they are looking for and presenting it to the sewer commission within a month.

Superintendent Report:

Plant:

- The plant is still running excellent discharge numbers.
- Asset Management is looking at a Flir camera and a GPS Unit
- The roof leaks at the plant were repaired by Sentry Roofing on March 11, 2021.
- Superintendent Conaty submitted the Pro-Technologies quote to the sewer commission for the new fire alarm/security system for the office. The quote is for \$8972.71.

Commissioner Richard Bairam made motion to accept the quote for the new fire alarm/security system for the Hooksett Sewer Commission office. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

- A power surge down at the plant took out the polymer pump, so it is out for repair.
- Superintendent Conaty purchased a washer and dryer for the plant so that the employees can wash their clothes from work.
- The dishwasher down at the plant stopped working so a replacement was installed.
- The Hooksett Waste Water Treatment Plant had their annual NHDES audit in February. The plant passed with no issues.

TIF Project:

- Superintendent Conaty has been working with Underwood Engineering on the pump station design and Martin's Ferry pump station upgrades. They are looking at smaller pumps pending new force main.
- Waiting on Dartmouth to finalize their usage numbers

Phase 3A Plant Upgrades:

- Underwood has been diligently working on the design. They are about 90% done should be delivering them to the plant today
- The next step in the upgrades would be State approval and to make any suggested adjustments , then put the project out to bid.

Solar:

- The Solar is running at about 85%
- Superintendent Conaty is still waiting on the O&M manuals and as-builts with the components used
- Superintendent Conaty and Office Manager Linda O'Keefe are arguing with Constellation Energy because there is no net metering.

Other:

- Superintendent Conaty is working with Underwood Engineering on GE's new industrial discharge permit.
- EPA storm water permit needs to be reviewed (10 years old) and reapplied for. GZA estimates to complete the scope of services should cost around \$5500.00. Commissioner Richard Bairam made motion to approve the cost for the EPA Storm Water permit. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

- Superintendent Conaty also discussed the potential of a Domino's pizza and Starbucks being built in Hooksett.
- Mauraia Drive is having pipe issues and 1575 Hooksett Road may be used as a car lot.

Old Business: None

New Business: The next Sewer Commission meeting will be on April 6, 2021.

Non-public session: At 1:30pm, Chairman Sidney Baines made motion to go into non-public session under RSA 91-A:3, II(e). Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. At 2:10pm, Commissioner Richard Bairam made motion to come out of non-public session. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously.

Public Input: None

Adjournment: Chairman Sidney Baines made motion to adjourn at 2:35pm Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted


Richard Bairam
Commissioner